

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on June 26, 2017 is called to order at _____ p.m. in Room 149 by _____. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 9, 2017 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Francis Gavin
Brant Gibbs
Mary Renaud
Diane Clark - President

ABSENT

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by _____ and seconded by _____.
BE IT RESOLVED, that the minutes of the regular board meeting held on May 15, 2017, be approved. (Appendix 1)

CARRIED:

- B. Moved by _____ and seconded by _____.
BE IT RESOLVED, that the minutes of the executive session held on May 15, 2017, be approved. (Appendix 1)

CARRIED:

IV. ACKNOWLEDGEMENTS

A. Students of the Month - Presented by Ms. Chickey/Mrs. Sabol

B. Teacher of the Month - Presented by Ms. Chickey/Mrs. Sabol

V. PRESENTATIONS

Rutherford Hall Foundation on Capital Campaign Project

VI. PRESIDENT'S REPORT**VII. SUPERINTENDENT'S REPORT****A. Enrollment Report by Grade**

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	42	42	42	42	43	43	43	43	43	43
1	49	50	50	50	50	52	52	52	52	52
2	38	38	38	38	39	39	39	39	39	39
3	35	35	35	35	37	37	37	37	37	37
4	58	58	58	58	58	58	57	57	57	57
5	46	47	48	48	49	49	49	49	49	49
6	43	44	44	44	44	44	44	44	43	43
7	44	44	44	44	44	44	44	45	46	46
8	43	43	43	43	43	43	43	43	44	44
PSD	3	3	3	3	3	3	3	3	3	3
Total	401	404	405	405	410	412	411	412	413	413
9 th	35	35	35	35	35	35	35	35	35	34
10 th	46	47	46	46	46	46	45	45	44	44
11 th	31	31	31	31	31	31	31	31	31	31
12 th	39	39	39	39	38	38	38	38	38	38
Total	151	152	151	151	150	150	149	149	148	147
GT	552	556	556	556	560	562	560	561	561	560

District

- **HIB - Monthly Update –1 Investigation – 0 HIB**
- **Suspensions - None**

A. HIB Self- Assessment

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to open floor to public comments on the HIB Self-Assessment.

CARRIED:

B. HIB Self -Assessment

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to close floor to public comments on the HIB Self-Assessment.

CARRIED:

C. HIB

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the submission of the 2017 Online School Self-Assessment, EVVRS/HIB-ITP July 1, 2016 to June 30, 2017 for Allamuchy Township School and Mountain Villa School.
(Appendix 2)

CARRIED:

- **End of Year Recognition**
 - **K-2 Moving Up**
 - **3-5 Moving Up**
 - **6-8 Awards**
 - **8th Grade Graduation**
- **Summer Curriculum Writing**
- **Negotiations Update (Executive Session)**
- **Legal Update (Executive Session)**

Facilities

- **Custodians Began Summer Work**
- **Rutherford Hall**
 - **Roof Construction Status**
- **Safety Grant**

VIII. REPORTS

COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: F. Gavin - Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

IX. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

X. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$56,870.00. (Appendix 3)

CARRIED:

B. Bills List

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the general account bills list check #27818 through #27924 for a total amount of \$979,935.98 be approved for payment.
(Appendix 4)

CARRIED:

C. Student Activity

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Student Activity Account in the amount of \$49,570.80, Investors Bank balance as of May 31, 2017.
(Appendix 5)

CARRIED:

D. Tuition

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following tuition rates for the 2017-2018 school year. These rates to apply to students received into the Allamuchy school district.

MD program tuition	\$ 22,500
Pre-school disabilities tuition	\$ 14,750
Full day K tuition	\$ 6,000
Elementary tuition	\$ 6,000

CARRIED:

E. Educational Polish Corp.

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Educational Polish Corp. contract for the 2017-2018 school year at a rate of \$325.00 per day.

CARRIED:

F. Hackettstown High School Tuition Contract

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the tuition contract with Hackettstown Board of Education for the 2017 to 2018 school year: Allamuchy High School students \$2,025,000 - \$130,619 (prior year tuition adj.) and Resource/In class support \$60,000 + 35,284 (prior year tuition adj.).

CARRIED:

G. Transfer of Current Year Surplus to Capital Reserve

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2016 – 2017 audit, to Capital Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED:

H. Transfer of Current Year Surplus to Tuition Reserve

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2016 – 2017 audit, to Tuition Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED:

I. Transfer of Current Year Surplus to Maintenance Reserve

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2016 – 2017 audit, to Maintenance Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED:

J. To Create Transfer Current Year Surplus to Emergency Reserve

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2016 – 2017 audit, to Emergency Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Emergency Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED:

K. Transfer Current Year Surplus to Fund 60 - Rutherford Hall Account

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2016 – 2017 audit, to Fund 60.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Fund 60 account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$150,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED:

L. Out of District Tuition

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the tuition contract with Montgomery Academy for HS student #1008, tuition \$68,414, HS student #0303, tuition \$68,414 and ATS student #1603, tuition 68,414.00, effective July 1, 2017 to June 30, 2018.

CARRIED:

M. H.I.L.L.S House

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the contract with WCSSSD H.I.L.L.S House program for \$4,000, 9 slots at \$2000 per slot for instructional needs of our special need classes.

CARRIED: 8

N. 2017 Safety Grant Award

Moved by _____ and seconded by _____
BE IT RESOLVED, the Allamuchy Twp. Board of Education hereby accepts the Safety Grant awarded by the New Jersey School Boards Association Insurance Group's ERIC WEST Subfund in the amount of \$3,000.00 for the period July 1, 2017 through June 30, 2018.

CARRIED:

O. Interlocal Agreement for Shared School Business Administrator

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the Interlocal Agreement between Allamuchy Township School District and Warren County Special Services School District. (Appendix 6)

CARRIED:

P. School Business Administrator Contract

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the contract as School Business Administrator, James Schlessinger, for the 2017-2018 school year in the amount of \$94,000. (Appendix 6)

Q. Shared Services Addendum to School Business Administrator Contract

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the Shared Service Addendum to School Business Administrator Contract for the period of 7/1/17 to 6/30/18, in the amount of \$4,000. (Appendix 6)

CARRIED:

R. Shared Services Agreement for School Psychologist

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the shared service contract with Knowlton Township Board of Education to share a School Psychologist. The agreement calls for a 50% split or a .5 FTE which is \$36,198. Agreement runs from July 1, 2017 to June 30, 2018.

CARRIED:

S. Science Curriculum

Moved by _____ and seconded by _____.

BE IT RESOLVED, to accept the proposal for purchase of the Houghton Mifflin Harcourt Science Dimensions Series for Grades K-8 at a cost of \$64,227.54.

CARRIED:

T. Monthly Certification of Budget for May 2017

Moved by _____ and seconded by _____.

1. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 5/31/2017 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 5/31/2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May 31, 2017 with a total Governmental Funds Account cash balance of \$546,588.98 (Appendix 6)

CARRIED:

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Tuition Student

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the child of employee Danielle Pulver to attend the Allamuchy Township School District for the 2017/2018 school year.

CARRIED:

B. Tuition Student

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the child of Centenary employee Kerry Mullins-Montane to attend the Allamuchy Township School District for the 2017/2018 school year.

CARRIED:

C. Resignation

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to accept the resignation of Coleen Howell, school bus driver effective July 7, 2017.

CARRIED:

D. Curriculum Writing

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following curriculum writing

K-2 ELA Update (up to 7 hours) – Robin Samiljan
3-5 ELA Update (up to 7 hours) – Andrea Aussems
6-8 ELA Update (up to 7 hours) - Sam Greco
K-2 Math Update (up to 7 hours)- Robin Samiljan
3-5 Math Update (up to 7 hours) – Alyson Chudley
6-8 Math Update (up to 7 hours) – Sam Greco
K-2 Next Generation Science Curriculum (up to 20 hours) - Gina Davey
3-5 Next Generation Science Curriculum (up to 20 hours) - Debra DeAngelis
6-8 Next Generation Science Update (up to 10 hours) - Debra DeAmgelis
K-2 Writing Workshop Framework (2 people – up to 6 hours each
collaboratively) – Fran Muhlenbruch and Holly Guido

E. Re-employment of Maintenance/Custodial Staff

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to re-employ the p/t cleaner for the 2017/2018 school year, Jerry Kucharski and Mathew Ecochard as substitutes.

CARRIED:

Education

A. Class Trips

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following class trips for the 2016-2017 school year:

Grade	Location	Cost Per Student	Date
4	Ridgedale Middle School/Solar Car Competition	0	5/22
3	Sussex Cnty Farm/Horse Show	\$4.00	6/2
2	Evergreen Park, Tranquility	\$3.00	6/9
3	Long Planetarium at CCM	\$12.00	6/12
2	Tranquility Farms, Tranquility	\$3.00	6/13

CARRIED:

B. Attendance at Professional Conferences

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
M. Stassi	5/24	Stem and Enrichment	\$50	11.2
Mikaliunas	5/24	Motivation Through Engagement and Challenge	\$50	0
Schmiedeke	6/2	School Climate – Rutgers	0	68
DeAngelis	8/11	NASA Glove Program	\$50	184
Mikaliunas	8/21 & 22	Introduction to ABA	\$275	67
Iazzetti	8/21 & 22	Introduction to ABA	\$275	40

CARRIED:

Governance

A Policy 5000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to readopt the 5000 series with exception to the following Policies which will be revisited by the Governance Committee:

P 5230 Late Arrival and Early Dismissal

P 5240 Tardiness

P 5331 Management of Life-Threatening Allergies in Schools

CARRIED:

B. Policy 6000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to readopt the 6000 series with exception to the following Policies which will be revisited by the Governance Committee:

6162 Corporate Advertising Sponsorship

6163 Advertising on School Property

CARRIED:

C. Policy Alert No. 212 May 2017

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve second reading to approve the following Policies:

P 1240 Evaluation of Superintendent (M) (Revised)

P 3126 District Mentoring Program (Revised)

P 3221 Evaluation of Teachers (M) (Revised)

P 3223 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

P 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
(Revised)

P 3240 Professional Development for Teachers and School Leaders (M)
(Revised)

P 5610 Suspension (MO) (Revised)

P 5620 Expulsion (M) (Revised)

P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
(Revised)

P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

CARRIED:

XI. OLD BUSINESS

Superintendent Evaluation

XII. PUBLIC COMMENTS

XIII. BOARD DISCUSSION

XIV. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____ .
BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, negotiations and/or personnel issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the Board of Education has been in executive session for minutes for the purpose of _____ issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

XV. ADJOURNMENT

Moved by _____ and seconded by _____.
BE IT RESOLVED, to adjourn.

CARRIED: